

Minutes

OF A MEETING OF

Council



Listening Learning Leading

HELD AT 6.45 PM ON THURSDAY 12 OCTOBER 2017

THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK,
CROWMARSH GIFFORD

Present

Jeannette Matelot (Chairman)

Charles Bailey, Joan Bland, Felix Bloomfield, Nigel Champken-Woods, Steve Connel, John Cotton, David Dodds, Stefan Gawrysiak, Elizabeth Gillespie, Tony Harbour, Lorraine Hillier, Paul Harrison, Mocky Khan, Elaine Hornsby, Sue Lawson, Lynn Lloyd, Jane Murphy, Toby Newman, Caroline Newton, Richard Pullen, Robert Simister, Ian Snowdon, David Turner and John Walsh

Apologies:

Apologies for absence were submitted on behalf of Kevin Bulmer, Pat Dawe, Imran Lokhon, Anthony Nash, David Nimmo-Smith, Bill Service, Alan Thompson and Ian White

Officers:

Steven Corrigan, William Jacobs, Margaret Reed, Mark Stone and Christopher Wheeler

31 Minutes

RESOLVED: to approve the minutes of the special Council meeting held on 29 June 2017 and the Council meeting held on 20 July 2017 as correct records and agree that the Chairman sign them as such.

32 Declarations of disclosable pecuniary interest

None.

33 Urgent business and chairman's announcements

The Chairman provided housekeeping information.

She advised councillors that there are a few tickets remaining for her Antiques Supper on 26 October 2017. She also encouraged councillors to seek to publicise

their ward councillor community grants budgets – to date only 12 applications had been received.

34 Public participation

None.

35 Temporary housing accommodation provision to 2022

Council considered Cabinet's recommendation, made at its meeting on 3 August 2017, on temporary housing accommodation provision to 2022.

Cabinet had agreed an approach which required Council's approval to amend the capital programme allocation.

Council welcomed the proposal and thanked officers and the Cabinet member for bringing this forward.

RESOLVED: to make a supplementary estimate of up to £1,000,000 in 2018/19 for the purchase of temporary housing accommodation (should this be required) and add the temporary housing accommodation scheme to the provisional capital programme.

36 Treasury outturn 2016/17

Council considered Cabinet's recommendation, made at its meeting on 5 October 2017, on the outturn performance of the treasury management function for the financial year 2016/17. An addendum, circulated at the meeting and available as an addendum to the council agenda, set out revised wording for paragraph 22 of appendix C.

The Cabinet member for finance advised that the Joint Audit and Governance Committee and Cabinet had considered and welcomed the head of finance's report and were satisfied that the treasury activities had been carried out in accordance with the treasury management strategy and policy. The council had achieved a higher rate of return than the target income for the year primarily because of better rates on cash deposits as lending rates were higher than anticipated in the early part of the year and dividends on the council's equity and property fund investments were higher than budget.

The following responses were provided to questions:

- The CCLA Property Fund had provided a good return. The council had considered investing more funds but the property prices were currently at a high level. The council would monitor the situation.
- The investment with Kingston upon Hull City Council is a long-term investment with a fixed investment maturing in August 2020. It is therefore not possible to invest additional funds to benefit from the favourable interest rate;
- Next year's report will include the date of investment placements in the appendix accompanying the treasury report.

Mr William Jacobs, Head of Finance, undertook to provide an explanation for why the balance of land and property in the treasury outturn report dropped from £8.95million at the end of March 2016 to £5.08million.

RESOLVED: to

1. approve the head of finance's treasury management outturn report for 2016/17;
2. approve the actual 2016/17 prudential indicators within the head of finance's report.

37 Brightwell-cum-Sotwell Neighbourhood Plan

Cabinet considered the recommendations of Cabinet, made at its meeting on 5 October 2017, on making the Brightwell-cum-Sotwell Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED: to

1. 'make' the Brightwell-cum-Sotwell Neighbourhood Development Plan so that it continues to be part of the council's development plan; and
2. authorise the head of planning, in agreement with the Qualifying Body, to correct any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.

38 Chinnor Neighbourhood Plan

Cabinet considered the recommendations of Cabinet, made at its meeting on 5 October 2017, on making the Chinnor Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED: to

1. 'make' the Chinnor Neighbourhood Development Plan so that it continues to be part of the council's development plan; and
2. authorise the head of planning, in agreement with the Qualifying Body, to correct any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.

39 Long Wittenham Neighbourhood Plan

Cabinet considered the recommendations of Cabinet, made at its meeting on 5 October 2017, on making the Long Wittenham Neighbourhood Development Plan part of the development plan for South Oxfordshire.

RESOLVED: to

1. 'make' the Long Wittenham Neighbourhood Development Plan so that it continues to be part of the council's development plan; and
2. authorise the head of planning, in agreement with the Qualifying Body, to correct any spelling, grammatical, typographical or factual errors, together with any improvements from a presentational perspective.

40 Report of the leader of the council

No updates provided.

41 Review of political balance following the Haseley Brook by-election and changes in membership of the Conservative Group

Council considered the report of the head of legal and democratic services on the review of the political balance following the Haseley Brook by election and Paul Harrison joining the Conservative Group.

Council agreed the allocation of seats to each political group as set out in the schedule circulated at the meeting which included the allocation of an additional Planning Committee seat to the Opposition Forum Group.

David Turner, Leader of the Opposition Forum Group, thanked the Conservative Group for the continued offer of increased representation on committees.

RESOLVED:

1. to allocate seats to each political group on the committees, joint committees and panels below and to appoint the membership and substitutes, as indicated, to sit on them;
2. to allocate a seat on the Joint Scrutiny Committee to the Opposition Forum Group;
3. to allocate one of the Conservative group’s seats on the Planning Committee to the Opposition Forum Group (with no councillor voting against);
4. to authorise the head of legal and democratic services to make appointments to any vacant committee or panel seat and substitute positions in accordance with the wishes of the relevant group leader.

Names	Planning Committee, 11 Members
Conservative (9)	Opposition Forum Group (2)
Joan Bland	Mocky Khan
Anthony Dearlove	David Turner
Lorraine Hillier	
Elaine Hornsby	
Sue Lawson (Vice-Chairman)	
Jeannette Matelot	
Toby Newman (Chairman)	
Richard Pullen	
Ian White	
PREFERRED SUBSTITUTES	
Conservative (9)	Opposition Forum Group (1)
Charles Bailey	Stefan Gawrysiak
Kevin Bulmer	

Nigel Champken-Woods	
Steve Connel	
Pat Dawe	
Imran Lokhon	
Ian Snowdon	
Caroline Newton	
Paul Harrison	

Names	Scrutiny Committee, 9 Members
Conservative (8)	Opposition Forum Group (1)
Steve Connel	David Turner
Anthony Dearlove	
Elaine Hornsby	
Caroline Newton	
Richard Pullen (Chairman)	
Ian Snowdon	
John Walsh (Vice-Chairman)	
Ian White	
Names	Scrutiny Committee, 9 Members
PREFERRED SUBSTITUTES	
Conservative (8)	Opposition Forum Group (2)
Charles Bailey	Stefan Gawrysiak
Pat Dawe	Mocky Khan
David Dodds	
Will Hall	
Paul Harrison	
Lorraine Hillier	
Sue Lawson	
Toby Newman	

Names	Joint Scrutiny Committee, 5 Members
Conservative (4)	Opposition Forum Group (1)
David Dodds	David Turner
Sue Lawson	
Richard Pullen (Co-Chairman)	
John Walsh	
PREFERRED SUBSTITUTES	
Conservative (4)	Opposition Forum Group (2)
Pat Dawe	Stefan Gawrysiak
Imran Lokhon	Mocky Khan
Toby Newman	
Ian White	

Names	Corporate Services Joint Scrutiny Committee, 2 Members
Conservative (2)	Opposition Forum Group (0)
Toby Newman	
Will Hall	
SUBSTITUTES: All other councillors from the relevant political group, but not Cabinet members.	

Names	Joint Audit and Governance Committee, 4 Members
Conservative (4)	Opposition Forum Group (0)
Charles Bailey	
Kevin Bulmer (Co-Chairman)	
Toby Newman	
John Walsh	
PREFERRED SUBSTITUTES	
Conservative (4)	Opposition Forum Group (0)
David Dodds	
Joan Bland	

Richard Pullen	
Alan Thompson	

Names	Community Governance and Electoral Issues Committee, 6 Members
Conservative (5)	Opposition Forum Group (1)
Charles Bailey	Mocky Khan
Steve Connel	
Anthony Dearlove	
Will Hall	
Ian White (Chairman)	
PREFERRED SUBSTITUTES	
Conservative (5)	Opposition Forum Group (2)
Anna Badcock	Stefan Gawrysiak
Joan Bland	David Turner
Paul Harrison	
Toby Newman	
John Walsh	

Names	Joint Staff Committee, 3 Members
Conservative (3)	Opposition Forum Group (0)
John Cotton	
David Nimmo-Smith	
Anthony Nash	
SUBSTITUTES	
Conservative	Opposition Forum Group (0)
The Leader may be substituted by another Cabinet member. Other members of the Committee may be substituted by any member of that councillor's political group (executive or non-executive).	

Names	General Licensing Committee, 12 Members
Conservative (11)	Opposition Forum Group (1)
Joan Bland	Stefan Gawrysiak
Nigel Champken-Woods	

Pat Dawe	
David Dodds (Chairman)	
Paul Harrison	
Lorraine Hillier	
Imran Lokhon	
Anthony Nash	
Bill Service (Vice-Chairman)	
Alan Thompson	
Ian White	
NO SUBSTITUTES	

Names	Licensing Acts Committee, 12 Members
Conservative (11)	Opposition Forum Group (1)
Joan Bland	Stefan Gawrysiak
Nigel Champken-Woods	
Pat Dawe	
David Dodds (Chairman)	
Paul Harrison	
Lorraine Hillier	
Imran Lokhon	
Anthony Nash	
Bill Service (Vice-Chairman)	
Alan Thompson	
Ian White	
NO SUBSTITUTES	

Names	Appeals Panel (NNDR and Housing), 5 Members
Conservative (5)	
Nigel Champken-Woods	
Paul Harrison	
Elaine Hornsby	
Anthony Nash	
Bill Service	
PREFERRED SUBSTITUTES	
Conservative (5)	
Joan Bland	
Kevin Bulmer	
Sue Lawson	
Alan Thompson	
Vacancy	

Names	Community Grants Panel, 9 Members
Conservative (8)	Opposition Forum Group (1)
Anna Badcock (Chairman)	Stefan Gawrysiak
Joan Bland	
Pat Dawe	
David Dodds	
Jeannette Matelot	
Anthony Nash	
Richard Pullen	
Bill Service	
PREFERRED SUBSTITUTES	
Conservative (8)	Opposition Forum Group (2)
Charles Bailey	David Turner
Nigel Champken-Woods	Mocky Khan
Steve Connel	
Elaine Hornsby	

Alan Thompson	
Vacancy	
Vacancy	
Vacancy	

42 Questions on notice

None.

43 Motions on notice

None.

44 Exclusion of the public

RESOLVED: to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

45 Minutes

RESOLVED: to approve the confidential minutes of the special Council meeting held on 29 June 2017 as a correct record and agree that the Chairman sign them as such.

The meeting closed at 7:40pm

Chairman